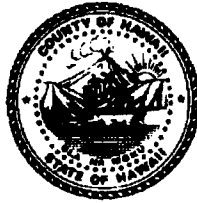


William P. Kenoi
2011 SEP 16 PM 3:35



Stephen J. Arnett
Housing Administrator

Niniau K. Simmons
Assistant Housing Administrator

County of Hawai'i


Office of Housing and Community Development

50 Wailuku Drive • Hilo, Hawai'i 96720 • (808) 961-8379 • Fax (808) 961-8685
KONA: 74-5044 Ane Keohokalole Highway • Kailua-Kona, Hawai'i 96740
(808) 323-4305 • Fax (808) 323-4301

September 15, 2011

MEMORANDUM

TO: Human Resources Research and Development
Liquor Control Corporation Counsel
Prosecuting Attorney Safety
Mass Transit Environmental Management
Office of Aging Water Supply
Parks and Recreation Finance
✓ Planning Police
Public Works Civil Defense
Fire

FROM: Stephen J. Arnett, Housing Administrator 

SUBJECT: **2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND
HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS**

The Office of Housing and Community Development (OHCD) is scheduled to begin its 2012 federal funding process with the U.S. Department of Housing and Urban Development (HUD) and the State of Hawai'i for the subject federal programs.

The OHCD has scheduled public hearings during October to hear citizens' views on housing and community development needs within their community (see enclosed schedule/public notice). At the same time, the OHCD will also distribute and explain the CDBG/HOME project proposal packets along with the criteria and methods used to select potential projects.

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EQUAL HOUSING OPPORTUNITY
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PROVIDER AND EMPLOYER"

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All County Agencies

Page 2

September 15, 2011

All projects utilizing these federal funds must benefit low- and moderate-income persons within the County. The OHCD anticipates a 2012 allocation of approximately \$2,500,000 in CDBG monies and \$1,000,000 for the HOME program.

Staff will gladly meet with you to hear any suggestions you may have or to discuss procedures for both the CDBG and HOME programs.

If you are interested in meeting with staff, or if you have any questions or need further information, please call Brian Ishimoto at 961-8379 to arrange for a meeting. Thank you.

Enclosures

c: William P. Kenoi, Mayor
William Takaba, Managing Director

2012 CDBG/HOME ACTION PLAN SCHEDULE

<u>DATE</u>	<u>TASK</u>
	Public hearings to hear the Housing & Community Development needs and explain the CDBG proposal procedure and Action Plan process.
10/11/11	Kona: West Hawaii Civic Center, 10:00 a.m.
10/11/11	Honokaa: Honokaa Gym/MPR Room, 3:00 p.m.
10/12/11	Hilo: Existing Housing Conference Room, 10:00 a.m.
10/19/11	Pahala: Pahala Community Center, 10:00 a.m.
10/19/11	Pahoa: Pahoa Community Center, 2:00 p.m.
10/20/11	CDBG/HOME project proposals available.
01/05/12	CDBG/HOME project proposals due to the OHCD.
01/09-27/12	OHCD to review, rank, and select CDBG projects for the County's Action Plan to HUD.
01/30-02/10/12	OHCD to draft the County's proposed 2012 Action Plan.
02/20/12	Public notice appears in newspapers, announcing the availability of the proposed 2012 Action Plan for public review and comment.
02/20/12 to 03/21/12	Comment period for the County's proposed Action Plan (30 days required).
03/27/12	Deadline to submit documents for Hawai'i County Housing Agency (HCHA) meeting.
04/03/12	HCHA meeting to approve projects.
04/10/12	Deadline to submit documents for Hawai'i County Council
04/17/12	Council meeting to authorize Mayor to sign and submit County's 2012 Action Plan to HUD.
04/19/12	Obtain Mayor's signature.
04/30/12	Public Notice appears in newspapers summarizing the final 2012 Action Plan.
05/10/12	Mail 2012 Action Plan to HUD.
05/15/12	2012 Action Plan due.

**PUBLIC NOTICE ON PUBLIC MEETINGS
and
REQUEST FOR PROPOSALS
for
COUNTY OF HAWAI`I'S 2012
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) and
HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS**

The County of Hawai`i's Office of Housing & Community Development (OHCD) is currently planning for its 2011 Consolidated/Action Plan process for the aforementioned programs.

As required by federal regulations, the County will hold a series of public hearings and has selected the following locations and times in an effort to encourage comments and views from persons of very low and moderate income.

	<u>KONA PUBLIC HEARING</u>	<u>HONOKA`A PUBLIC HEARING</u>
Date:	October 11, 2011	October 11, 2011
Time:	10:00 a.m.	3:00 p.m.
Place:	West Hawaii Civic Center Office of Housing & Community Development Conference Room, 2 nd Floor 74-5044 Ane Keohokalole Hwy.	Honoka`a Gym/MPR Room
	<u>HILO PUBLIC HEARING</u>	
Date:	October 12, 2011	
Time:	10:00 a.m.	
Place:	1990 Kino`ole Street Existing Housing Conference Room	
	<u>PAHALA PUBLIC HEARING</u>	<u>PĀHOA PUBLIC HEARING</u>
Date:	October 19, 2011	October 19, 2011
Time:	10:00 a.m.	2:00 p.m.
Place:	Pahala Community Center	Pahoa Community Center

The purpose of the public hearings is to hear views and comments from citizens on housing and community development needs and the past performance of the U. S. Department of Housing and Urban Development's (HUD's) CDBG and HOME Program funds.

The County encourages its citizens, especially persons of low and moderate income, minorities and non-English speaking persons, as well as persons with disabilities, to attend the public hearings and share their comments and views.

Persons requiring special needs (i.e., sign language or bilingual interpreters) may call the OHCD at V/TT 961-8379 at least seven (7) days prior to the hearings so arrangements may be made to accommodate them. Citizens who are unable to attend these hearings may submit or fax (808/961-8685) testimony pertaining to their housing and community development needs by October 19, 2011 to Stephen J. Arnett, Housing Administrator, Office of Housing and Community Development, 50 Wailuku Drive, Hilo, Hawai'i 96720.

After the public hearing, OHCD staff will be available to discuss the procedures and guidelines for applying for the County's 2012 CDBG and HOME programs. OHCD staff will provide technical assistance to groups/agencies requesting assistance in developing proposals.

2012 CDBG/HOME PROJECT PROPOSAL FORMS

The County's five-year 2010-2014 Consolidated Plan (CP) describes the County's housing and community development needs, funding plans, priorities and objectives, and includes the County's Annual Action Plan for the use of CDBG and HOME Program funds.

The County of Hawai'i is, therefore, seeking eligible project proposals to include in its 2012 Annual Action Plan to HUD.

The County expects to receive approximately \$2,500,000 for its CDBG Program and \$1,000,000 for the HOME Program.

Project proposals submitted to the OHCD must comply with the program criteria, meet eligibility requirements, program objectives, and be consistent with the County's priorities and objectives as contained in the County's 2010-2014 CP.

All original project proposals and two (2) copies must be received by 4:30 p.m. on January 5, 2012, by the OHCD, 50 Wailuku Drive, Hilo, Hawai'i 96720-2456.

The proposal forms and federal guidelines covering the eligible activities will be available at the public hearings and at the following locations beginning October 20, 2011, Monday through Friday, 7:45 a.m. to 4:30 p.m., except on holidays. Proposal forms will also be mailed, upon request, after October 19, 2011.

OFFICE OF HOUSING AND
COMMUNITY DEVELOPMENT
Hilo Armory
50 Wailuku Drive
Hilo, Hawai'i 96720
Phone: 961-8379

OFFICE OF HOUSING AND
COMMUNITY DEVELOPMENT
West Hawai'i Civic Center
74-5044 Ane Keohokalole Hwy.
Kailua-Kona, Hawai'i 96740
Phone: 323-4305

In addition, copies of the County's current CP; Citizen Participation Plan and past performance of CDBG and HOME funds are also available at the Office of Housing and Community Development, 50 Wailuku Drive, Hilo, Hawai'i.

A brief description of the CDBG and HOME Programs are as follows:

Community Development Block Grant Program:

Title I of the Housing and Community Development Act of 1974 (Public Law 93-383) created the CDBG Program, which became effective January 1, 1974. Under the CDBG Program, a community is able to develop a flexible, locally designed comprehensive community development strategy in order to address the program's primary objective: "...development of viable urban communities, by providing decent housing and suitable living environments and expanding economic opportunities principally for persons of low and moderate income."

Under the CDBG program, grants or loan assistance may be used by eligible public agencies, private non-profit organizations, and Community Based Development Organizations (CBDO), (non-profit organization) for the following activities provided that these activities either 1) principally benefit low and moderate income families, 2) aid in the prevention or elimination of slums and blight, or 3) meet other community development needs having a particular urgency.

Range of Eligible Activities for the use of CDBG Program Funds:

- | | |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| * Acquisition of real property. | * Disposition of real property. |
| * Acquisition, construction, reconstruction, rehabilitation or installation of public facilities. | * Clearance, demolition and removal of buildings and improvements. |
| | * Interim assistance to immediately arrest deterioration and alleviate emergency conditions. |

- * Provision of public services, provided it is a new service or a quantifiable increase in a service now being provided and does not exceed 15% of the County's allocation.
- * Payment of the non-federal share in connection with other federal programs undertaken as part of the development program.
- * Assist privately owned utilities.
- * Code enforcement in deteriorated areas expected, together with public improvements and services, to arrest the area's decline.
- * Urban renewal completion.
- * Relocation payments.
- * Loss of rental income incurred in holding housing units for displacees.
- * Removal of material and architectural barriers restricting mobility of elderly and disabled persons.
- * Historic preservation.
- * Assistance to sub-recipients to carry out activities listed.
- * Renovation of closed school buildings.
- * Micro enterprise assistance.
- * Planning activities.
- * Rehabilitation of privately owned building and low income public housing.

HOME Program:

The HOME Program was created under Title II (the HOME Investment Partnership Act) of the National Affordable Housing Act of 1990. The purpose of the HOME Program is to expand the supply of decent, safe, sanitary and affordable housing for very low and low-income persons.

Under the HOME Program, equity investments, interest-bearing and non-interest bearing loans or advances, deferred payment loans, grants, may be used by eligible public agencies, private non-profit organizations, developers, owners, community housing development organizations or other private organizations are eligible to utilize HOME funds for the following activities.

Range of Eligible Activities for the use of HOME Program Funds:

- * Development hard costs defined as the actual cost of constructing or rehabilitating housing.
- * Acquisition costs.
- * Related soft costs defined as other reasonable and necessary costs incurred and associated with the financing or development (or both) of new construction,

rehabilitation or acquisition of housing assisted with HOME funds.

- * Relocation costs.
- * Cost related to tenant-based rental assistance.

Applicants applying for HOME funding are required to match for every \$1.00 of federal HOME funds expended for the project with at least \$.25 of eligible matching funds.

OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
COUNTY OF HAWAI`I

By: Stephen J. Arnett
Housing Administrator

William P. Kenoi, Mayor
County of Hawai`i

(Hawai`i Tribune-Herald: Oct. 3, 2011)
(West Hawai`i Today: Oct. 3, 2011)