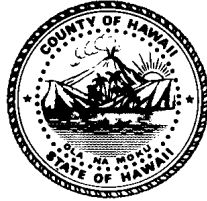


William P. Kenoi
Mayor



BJ Leithead Todd
Director

Margaret Masunaga
Deputy Director

County of Hawai'i

PLANNING DEPARTMENT

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawai'i 96720
Phone (808) 961-8288 • Fax (808) 961-8742

NOTICE OF PUBLIC MEETING PUNA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

DATE: Tuesday, March 8, 2011
TIME: 3:00 p.m. – 6:00 p.m.
PLACE: Kea'au Community Center

AGENDA

CALL TO ORDER

ADDITIONS TO THE AGENDA:

ANNOUNCEMENTS:

PUBLIC TESTIMONY ON AGENDA ITEMS:

Testimony shall be limited to items on the agenda. Persons wishing to provide oral testimony are asked to submit a completed request form to the meeting Recorder prior to the completion of each Public Testimony portion of the meeting. Oral testimony shall be limited to three (3) minutes in length per agenda item during the Public Testimony portion of the meeting or immediately prior to an agenda item, subject to the discretion of the Chair of the Puna CDP Action Committee (AC).

APPROVAL OF MINUTES:

Regular Meeting on February 8, 2011 (5 min)

GUEST SPEAKERS:

- 1. Guests – Department of Hawaiian Home Lands (DHHL):** Planning representatives, Kaleo Manuel and Julie-Ann Cachola from the DHHL will update the Action Committee on the status of the Maku'u Regional Plan with special emphasis on priority projects. This session will also allow the AC to share information regarding prioritized Actions of the Puna CDP and to initiate discussion on the possibility of establishing protocols and identifying respective contacts in order to establish a mutually beneficial relationship. (45 min)

UNFINISHED BUSINESS:

2. **PCDP Fact Sheet:** The Action Committee will discuss and act on a draft Fact Sheet prepared by Hannah Hedrick for distribution to Puna community organizations and associations to help broaden the public awareness of the Puna CDP, the implementation activities of the Action Committee and to engage more residents in those implementation activities. (10 min)
3. **Work Plan Protocols:** The Action Committee will discuss and approve protocols for approval of work plans developed by community working groups taking responsibility for implementing and/or monitoring specific actions and any requests such working groups may make for information or assistance from other organizations or government agencies as an agent of the Puna CDP Action Committee. (10 min)

NEW BUSINESS:

4. **Capital Improvement Projects (CIP) Budget for FY 2011-2012:** The Action Committee will consider recommendations from the Members for additions to the County of Hawai'i CIP Budget for FY 2011-2012. (15 min)
5. **Puna CDP Web-based Bulletin Board:** The AC will consider a new web-based bulletin board designed by Wes Owens that is intended as one method to specifically address the challenge of expanding the level of public input and participation in implementation activities. This bulletin board will allow for limited participation by AC Members engaged in subcommittee activities, as allowed by the Sunshine Law, to communicate with all other non-AC community members on implementation activities pertaining to their respective subcommittees. (15 min)
6. **Subcommittee Reports:** Each of the below listed Sub-Committees and staff shall have an opportunity to report on any relevant activities or previous requests since the last regular meeting of the (AC) on February 8, 2011, or to announce any upcoming activities.
 - a. Amendment Subcommittee: (5 min)
 - b. Budget & Finance Subcommittee: (5 min)
 - c. Mālama I Ka 'Āina Subcommittee: (15 min)
 - d. Managing Growth Subcommittee: (15 min)
 - e. Transportation Subcommittee: (15 min)
7. **Draft Annual Report:** The AC will consider the first draft of the first annual report by the AC on status of the Puna CDP Action Committee and the progress made towards implementing Actions called for in the PCDP. (20 min)
8. **Action Committee Workshops:** Action Committee will entertain any suggestions by the Members for additional educational workshops; determine the level of interest in suggested topics and scheduling of desired workshop dates. (5 min)

PUBLIC TESTIMONY ON AGENDA ITEMS:

AGENDA FOR NEXT MEETING: Schedule next meeting date and identify agenda items.

ADJOURNMENT

NOTE: Anyone who requires an auxiliary aid or service, other reasonable modification, or language interpretation to access this meeting please contact the Planning Department at 961-8288 as soon as possible, but no later than five working days prior to the meeting date, to arrange for accommodations. “Other reasonable modification” refers to communication methods or devices for people with disabilities who are mentally and/or physically challenged.

If you are a lobbyist, you must register with the Hawai‘i County Clerk within five days of becoming a lobbyist. (Article 15, Section 2-91.3(b), Hawai‘i County Code). A lobbyist means, “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” (Article 15, Section 2-91.3(a) (6), Hawai‘i County Code). Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai‘i 96720.

BJ Leithead Todd, Planning Director
Planning Department