

**North Kohala CDP Steering Committee Meeting Minutes
January 2, 2008**

CALL TO ORDER (4:30 PM)

AGENDA ITEM	ACTION	COMMENTS
<p>APPROVAL OF MINUTES</p>	<p>Motion: "To approve minutes as corrected" M/S (Kaleopono/Carolyn) Carried</p>	<p>FERN - Happy New Year to SC. Thanks for being at the SC meeting the day after new years. Welcome Mike Issacs replacing Bill Graham</p> <p>SC would like minutes provided before meetings for review. Can be done via email, hcrc.info website, and postal mail. Those who want them mailed will let Recorder know.</p>
<p>STATEMENTS FROM THE PUBLIC ON AGENDA ITEMS</p>		<p>Q) Sumtra – Do each of the SC members sit on a FG, if not Why not? A) Fern - Only 2 SC can attend any meeting at a time to adhere to Sunshine Law. Some members are regularly assigned, others cannot attend.</p> <p>Q) Daz – Appreciation for the accuracy of the minutes. Bothered about the lack of General Discussion at 2nd community meeting (at least 30 minutes). A) Fern - Will be taken in to consideration in the Community Meeting Planning.</p> <p>Q) Hugh Lovlin - Warns against the Fencing of Kohala Mountain. A) May be answered during the FG reports.</p>
<p>FOCUS GROUP REPORTS</p>		
<p>1. Infrastructure</p>		<p>Bob & Mike G. - there wasn't anything new to present.</p> <p>Discussion on which SC member should be on the FG. Bob filled in for Carolyn for a time, now Carolyn will resume her post as SC representation on FG.</p> <p>SC Questions for Infrastructure Group Alvin - Thought FG was going to meet tonight, to compile what they have to present for the 2nd community meeting on Jan. 12th. Carolyn - Will the summary from TS suffice? Bruce - TS will present in large format boards and maps as a summary of major ideas developed in each of the FGs. Wanted to talk about FG function & duties at the 2nd community meeting. Have at least 2 FG members to SC members will man the information stations. Can answer in detail community questions about the 4 areas through a 'Speak Out' format. FG members would be there to discuss with the community, not to present work.</p> <p>Alvin – Do FGs have maps/boards? SC wanted to have what is presented so that they could be informed about what's going to happen at the 2nd community meeting. Also Wants hard copies on all of the FGs. Didn't receive FG report hard copies. Not sure what's going to be presented and what are their roles going to be.</p>

<p>Infrastructure (Cont.)</p>		<p>Fern 1) Not everyone got material via email. Needs to be resolved. 2) Problematic that SC didn't have hard copies on the FG presentations. 3) Not sure what SC roles and responsibilities for community meeting.</p> <p>Crystal - Asked for more time for additional FG work presentations. FG has been suffering from lack of participation. Wanted an overview of what has happened and has been receiving Email documents.</p> <p>Kaleopono - Had received hard copies and had received emails to SC.</p> <p>Mike I. - FGs haven't had good communication with TS. Bruce's Handout is not fleshed out. Assumed that format would be set up to go through a dry run of 2nd community meeting, to avoid looking stupid to the public. Have a battle plan to practice, as is it won't be effective. Should be a presentation, then have a one-on-one with FG members.</p> <p>David - Jumping the gun, need to go through reports now. Leave community meeting planning to agenda item.</p> <p>Kaleopono - Infrastructure goal 1.1.1 transfer station – Incorporating recycling and green waste, not just replacing the current transfer station. TS apologizes for not having more specific draft working paper, as soon as it's available, they will send it out.</p> <p>Alvin - Adding a second transfer station in Halaoula? Bob - FG is suggesting a new transfer station somewhere in N. Kohala, EIS needs to happen. No plan to have 2 transfer stations under current administration. EIS process needs to unfold.</p> <p>Carolyn - Goal 3, strategy – Define “Rural” infrastructure standards. Important for FG t be aware of what's happening with the Healthcare crisis and what we can put into CDP regarding Facilities – Monday, Jan. 7th – Kohala Hospital (community meeting). Bob - Healthcare hasn't been mentioned at FG meetings.</p> <p>Kaleopono - Community seemed concerned about AG education, but that hasn't been addressed in the Infrastructure FG. Mike G: that's not a county function</p> <p>Kaleo - Stated in CDP as a reference to get responsible agencies to address that. Fern - How does this fit in a land use plan?</p>
<p>2. Growth Management</p>		<p>Henry - There isn't much else to give since the last meeting since there weren't any FG meetings since last SC meeting. What else can we give to SC? David - That is correct, there is nothing else to present.</p> <p>Crystal - This was just to give FGs a window for further elaboration. She doesn't have anything solid to hand</p>

<p>Growth Management (Cont.)</p>		<p>out, so maybe we use this time to have SC questions for FGs.</p> <p>Bob - Strategies that TS has emailed to SC seem to be a faithful representation in overview form what the goals and strategies are for infrastructure. Wanted to ask Growth Management group if it was a good representation. David - From what I see, list is a synthesis of what the FGs have discussed. Also, what is a cultural overlay district?</p> <p>Q) Carolyn - Are goals and strategies listed in priority. A) Bruce - No.</p> <p>Fern - GM: Goal one – Establish Kohala Home rule. Please Define and provide specific strategies. How does that model look and function in the community. How is it envisioned? Something as valuable as home rule should have parameters or a model for community meeting or to vote on in our plan. Community needs to walk away having the some picture as what the focus groups are discussing.</p> <p>Q) 2-1 Moratorium. Isn't this already happening? A) Mike G – Moratorium is only on zoning, not SMAs or special permits. A) Allen - SMAs and Special Permits are planning commission's kuleana. Mike I - It's a resolution, not an ordinance now. Doesn't hold a lot of water.</p>
<p>3. Public Access</p>		<p>Joe Carvahlo - Working on preparing an executive summary for a fairly extensive FG report.</p> <p>Q) Bob - why wasn't access group report summarized? A) Bruce - Because the report was in process, TS didn't want to presume to summarize. Will work with FG to distill the summary.</p> <p>Alvin - Thanks to Joe for the hard copies about what needs to be done. This is an extensive work and the document is falling into place. Well done.</p>
<p>4. Affordable Housing</p>		<p>Q) Crystal - Are the Affordable Housing surveys completed and ready for dissemination. A) Bruce - Survey is complete, not sure of the status of the survey dissemination.</p> <p>Q) Crystal - Have they been dispersed to the Community? A) Allen - Not yet. Bruce - We plan on having 100 survey forms at the Jan. 12th meeting.</p> <p>Q) Carolyn - is there any way to monitor if people are filling out more than one. A) Crystal - All in good faith and as part of the instructions as they are being handed out.</p> <p>Q) Fern -How will Strategy #2 be tied legally. Would the KCLT be an independent organization or a full non-profit? What happens if that falls apart? A) Kaleopono - Can't give a complete answer. Issue of ensuring the permanence of KCLT is undetermined at this time. KCLT Holds the land in trust for the community in perpetuity. Has structured agreement that assures that the land made available for affordable housing is kept out of speculative housing market and kept for residents in the community. Strategy #3 seems relevant to local population. Comfortable with it.</p>

<p>Affordable Housing (Cont.)</p>		<p>Q) Alvin - Is it only low and moderate income long-time residents of N. Kohala that will benefit. A) Crystal - that is the main target group.</p> <p>Q) Alvin - Shouldn't we open up affordable housing to all of the residents of N. Kohala? A) Kaleopono - Policy statement should be that Affordable Housing is available to everyone, then broken down by income in implementation.</p> <p>Fern - Inclusive to meet the needs of the entire community. Bruce - This is not the plan yet, there needs to be a lot more work on it.</p> <p>Q) Mike G - #2 – Develop a program to make existing housing stock affordable for small families. How do you get there? It seems difficult, doesn't seem practical. Home is the greatest source of investment. A) Kaleopono – This is one of the areas that a CLT can be beneficial. It would take a lot of resources at the beginning, but than it can be helpful.</p> <p>Alvin - Strategy 1 & 2 can be combined. Crystal - Young families is on of the priority groups that FG focused on. Next plan printed out can be more careful in generalizing.</p> <p>Q) As CDP comes into ordinance, how will that advise the county? A) Bruce - What is mandatory and what needs to have more work. Regulatory elements that affect zoning, special permit, etc. May be ordinance. Others should be advisory; there is not a simple answer.</p> <p>Mike G - As a planning document, what is the time frame that we should be considering (3 to 5 years or longer). Utopia would be great, but how are we supposed get things going now.</p> <p>Bruce – The plan is long range in that the GP is a 20 year plan, so can and should look that far. But sort term look to get things working in the near term.</p> <p>Q) Crystal - What ordinances need to be made to pave the way to supporting community organizations.</p>
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Unfinished Business

<p>5. Second Community Meeting planning</p>	<p>Motion: "To accept agenda as amended" M/S (David/Ted) Carried</p>	<p>Bruce - Presented Suggested agenda, can change if needed. Format: Speak out, see earlier discussions. Breakout sessions facilitated on how to address issues,</p> <p>Kaleopono – Previous discussions have mentioned an informal lunch – catered. Meal for further discussion.</p> <p>Bob – Should be time spent giving an overview of FG progress to date, then people can know which stations can go to.</p> <p>Crystal – Do you have anyone in mind to pule? Welcome and introductions can be minimized, because everyone knows who we are.</p>
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Second Community Meeting planning (Cont.)

David – Bullet expected outcome before pule, give people an idea.

Crystal - #3 will be a kind of informal presentation, who of the FGs will want to present. Whose responsibility is it to present?

Carolyn - Give folks a brief overview on process/function, doesn't need to be a detailed report.

Bob – Either Bruce or Harmonee would do that as part of their PP presentation. Not a big deal. FG members more useful to show the details in one on one interaction.

Fern - What about the opportunity for general discussion? Item 5, there will be discussion.

Ted - Will there be a recorder to get information? Will they then act as recorder for Break out groups?

Responsibilities

Bruce will coordinate with SC to set up expected outcome

Crystal will ask someone to give Pule.

On the 12th

1. Fern will offer welcome.
2. Townscape will give PowerPoint (will include FG overview)
3. Speak Out- FG members
4. Recorder/Facilitator – Allen is working with Joe on that. Bruce and Harmonee should facilitate the more technical groups (Growth management, infrastructure/housing)
5. Reports from Breakout groups – David will give ground rules for discussion.
6. Thank you and closing
7. Lunch – Fern and Henry will survey caterer for bids. Finger food for middle of the day, lunch at the end.

David – It would be nice if Corp Council was there to answer legal questions, is it possible to ask Amy? Need to have someone to respond with the real answers.

Date/Time/Venue - January 12th, 9am-12noon – Kohala Cafeteria. Who is responsible for set up and breakdown? **Fern** will work with Henry to set up sound system.

<p>STATEMENTS FROM THE PUBLIC ON AGENDA ITEMS</p>		<p>Daz – Growth Management FG – Establishing A N. Kohala Planning Commission. Get a copy of Moloka'i Home Rule statute. Cultural Overlay district – Powerful concept in Keeping Kohala, Kohala. Utmost historical significance. A mix of ethnic groups unsurpassed around the island. Evaluates everything we do with that in mind.</p> <p>Hugh Lovlin – Fencing in Kohala Mountain Forest Reserve – Diverted the free flow of water, took the path of least resistance when fence line was cut, took another 2 million dollars to pull fence out again. Sometime government has a whole lot to look at and might overlook certain things. Damming has caused problems with growing crops. We need to understand that respect for everyone who lives on the land; this is a people who reside here thing. Block the loopholes that allow developers not to have to provide affordable housing. Good idea to have community look at Subdivision application, have to keep a watch on it, losing AG land makes us more dependant on Mainland. Housing, CLT – for land and houses on foreclosure and give to needy people in the community.</p> <p>Giovanna – SC is a microcosm on what may happen on the 12th. Have a planning expert, a concept expert and have FG members available for questions. What is SC member role going to be on Saturday? Community member or SC member?</p> <p>Mike Luce – GM strategy 1.1 & 2.1 – N. Kohala PC – Ask specifics, as process is headed for ordinance, recommendations if adopted, can lead to consequences. Is it a recommendation that every district has its own commission, or is it just Kohala. We Shouldn't operate in a vacuum.</p> <p>2.1 Moratorium – Rezoning is up Feb 6 and is a resolution. Recommending an ordinance which can be considered a taking, so include a payment strategy.</p> <p>Moratorium on use permits, but need a use permit to add transfer station – need to figure out what is happening</p> <p>Pete Hoffman – Each CD should have its own planning commission, no follow-up organization to implement plan. Follow-on SC for each CDP as it is accepted, legislation will be introduced in this session. How this body looks is up to CDP. Councilmember Hoffman will pay for the food at the community meeting – Q) Is there criteria on Affordable housing only for N. Kohala residents. A) Can make stipulations on Jobs, but not on living status.</p> <p>Fern - Young adults are participating in the CDP FG and should be invited to the meeting. Need community input to get this plan moving forward.</p>
<p>Next Agenda</p>		<p>Mike G - Review results of community meeting. Bruce – Present more detailed, technical information – GM and Housing. Alvin – Revisit timeline – Preplan for 3rd community meeting.</p>

Next Agenda (Cont.)		<p>Bob – Will working papers be available before next comm. Meeting? Bruce – They will be there a week before the next SC meeting.</p> <p>Next meeting - Feb 6, 2008 @ 4:30.</p>
Announcements		<p>Community Health Meeting Kohala Hospital Monday, Jan 7, 2008 – Healthcare Facility Shortage 3-5PM Provider shortage – January 8, 2008 Long term care shortage – January 10, 2008 All Meetings from 3pm-5pm</p> <p>Fern - Thanks for coming to the community. FGs had an assignment from SC. Discuss with SC members.</p> <p>Mike G will step down from access FG. Mike I will replace him.</p> <p>Infrastructure FG - Carolyn and Mike Gomes. Q) Carolyn – Can we discuss a backup option? A) Fern - If you can't make it, call another member.</p> <p>Q) Crystal - Is it ok for sunshine law to contact everyone? A) Allen - No, need to contact only one at a time.</p> <p>Q) Carolyn - What is SC participation in Comm. Meeting? Can SC members act as recorders, etc? A) We Can take on alternate roles.</p>
Meeting Adjourned (6:30)		